

**Minutes of Kirkheaton Future Steering Group meeting held
21st June 2017
at 19:30**

Minute	Comment	Action
Steering Group members present	Steve Booth, Pamela Brook, Diane Hardcastle, David Clarkin, Peter Roberts, Monica Dodds, Jack Dodds, & Kevin Lee.	
Apologies received	Brian Artingstall, Marie-Claire Artingstall.	
Minutes of last meeting (25th May 2017)	Approved.	
Chairman's Report	<p>The Chairman thanked Monica and Jack for their continued hospitality.</p> <ul style="list-style-type: none"> ➤ The Service Level Agreement signed by the chairman was forwarded to KBPC for their approval, however at their Parish Council meeting the matter was referred to their Management & Finance Committee. ➤ The chairman will attend any meeting required with KBPC at which the SLA will be discussed. ➤ The Chairman together with Peter Roberts is to arrange a meeting with Sarah Smith and Richard Hollinson of Kirklees Council Planning Department to discuss the SLA, Project Timetable and establish a statement of common ground. The date for this meeting is either 12th July 2017 at 11:30 or 13th July 2017 at 10:00. ➤ The Community Feedback Meetings held 1st June 2017 at which the residents received feedback from the Survey went well. The Chairman reported that there were no objections to the Draft Vision. A further opportunity for residents to see the results of the survey and offer any comments has been made available via the Yetton News publication of 19th June 2017. ➤ The Chairman reported that re the Glebe Land issue, the diocese has decided, at this time, not to proceed with the sale of the land off Bankfield Lane. The meeting with the Chairman and the PCC has been cancelled. 	<p>Steve Booth</p> <p>Steve Booth & Peter Roberts</p>

Treasurers Report	<ul style="list-style-type: none"> ➤ The bank balance is £492:00. ➤ It was proposed and seconded that the anonymous £100 loan be repaid. A vote was taken and all with exception of the Chairman, who abstained, agreed. The Treasurer is aware of the person who donated. 	
Secretary's Report	<ul style="list-style-type: none"> ➤ Nothing to report 	
Publicity Officers Report	<ul style="list-style-type: none"> ➤ Diane will forward the approved minutes of the last meeting to Sue Boyer for publication in Yetton Together News. 	Diane Hardcastle
Planners Report	<ul style="list-style-type: none"> ➤ Peter is to have a discussion with John Wilkinson the Neighbourhood Planning Programme Officer at Kirklees Council to provide updates. ➤ Andy Rushby, the Kirkheaton Future consultant, will also be speaking to John Wilkinson regarding his work on:- <ul style="list-style-type: none"> • Site allocations of the Housing Needs Assessment Review. • How he intends to sub-contract work on highways, ecological and environmental issues. ➤ Peter recommended that we keep a time input budget record of the specialist volunteers work to demonstrate the value and the commitment they have given to this plan. 	Peter Roberts
Environment Report/Issues	<ul style="list-style-type: none"> ➤ The Drystone Walling Project is going very well having ten volunteers to date. The next meeting is at 10:00 on 24th June 2017 at Cold Royd Lane. ➤ David asked about the potential for allotments within the Neighbourhood Plan. Peter confirmed that this was something that could be included however we would need to demonstrate the desire for allotments 	

	<p>within the community and identify non-building land for this purpose.</p> <ul style="list-style-type: none"> ➤ David informed the group that the shed and fence on Low Fold have been removed. He requested that the chairman to find out who would be responsible for the right of way to be cleared. The Chairman said that he would bring this up at the Dalton Ward Meeting 22nd June 2017. ➤ Re the invoicing of dry stone walling which is funded by Dalton District Council (£1725) and which is to be administered by KF/YT on behalf of Dalton District Council. David asked the Chairman for clarification on the process for payment to the project at Coldroyd. Specifically, to whom is the invoice for payment of costs associated with the project to be sent? 	<p>Steve Booth</p> <p>Steve Booth</p>
A.O.B	<ul style="list-style-type: none"> ➤ Allison Munroe from Lepton Vision has asked if anyone from Kirkheaton Future Steering Group would be available to attend their meeting 10th July 2017 to provide guidance re neighbourhood planning. The meeting is at 19:30 at Rowley Hill WMC. Peter and Diane volunteered to attend. ➤ Steve and Diane will attend the Dalton Ward Meeting 22nd June 2017 @ 10:15 	<p>Peter Roberts Diane Hardcastle Steve Booth Diane Hardcastle</p>
Date of next meeting	24 th July 2017	
The meeting closed at 20:45		

Minutes taken by Pamela Brook

Dated 9th July 2017