

**Minutes of Kirkheaton Future Steering Group meeting held
18th September 2017 at 19:30**

Minute	Comment	Action
Steering Group members present	Steve Booth, David Clarkin, Monica Dodds, Jack Dodds, Kevin Lee, Pamela Brook.	
Apologies received	Peter Roberts, Diane Hardcastle.	
Minutes of last meeting (14th August 2017)	Approved.	
Chairman's Report	<ul style="list-style-type: none"> ➤ The Chairman thanked Monica and Jack for their continued hospitality. ➤ The chairman is to forward the contract for the programme of work to be carried out by Leigh Ogden, (as stated in the Planners Report). ➤ The Chairman together with Peter Roberts are formulating the housing needs for the Neighbourhood Plan. ➤ The Chairman is to meet with Peter Middleton (25th September 2017) the consultant who is to formulate the ecological policy for the Neighbourhood Plan. ➤ The Chairman confirmed that Peter Roberts has written to Kirklees Council raising issues and concerns with the Local Draft Plan. Peter will be speaking on behalf of KF at the public hearing 10th & 12th October 2017. ➤ The Chairman confirmed that the AGM of KF will be held at the Community Centre 4th December 2017. This is now on the Yetton Together website. ➤ The Chairman is to ask Anne Dawtry of the Leeds Anglican Diocese the exact boundaries of the Glebe Land. This information is required in relation to the Dry Stone Walling Project 	<p>Steve Booth</p> <p>Steve Booth & Peter Roberts</p> <p>Steve Booth</p> <p>Steve Booth</p>
Treasurers Report	Nothing to report, no change.	
Secretary's Report	The secretary agreed to type the report written by Peter Roberts for the Public Hearing.	Pamela Brook

Publicity Officers Report	YT has been updated re progress of Neighbourhood Plan.	
Planners Report	<p>Peter Roberts met with Leigh Ogden of Paragon Highways and agreed the following programme of work:-</p> <ol style="list-style-type: none"> 1. Assess the traffic and highways impact of existing outline and full planning permissions for housing and other developments, and also look at the impact of sites allocated in the Draft Kirklees Local Plan. 2. Assess the traffic and highways impact of the development of the smaller sites in Kirkheaton, and compare the impact of small sites to that of the larger sites (as assessed in Task 1). 3. Assess the feasibility, benefits and difficulties of a one-way system for the Mill site and Kirkheaton centre. <p>Task 1 to be completed by 6th October 2017. Tasks 2 & 3 by 20th October 2017.</p> <p>The total cost will be £1500 plus VAT.</p>	
Environmental Issues	<ul style="list-style-type: none"> ➤ David Clarkin is to meet with the Public Right of Way Project Engineer from Kirklees Council to discuss funding for projects in Kirkheaton. ➤ David Clarkin has already met with Natural Kirklees regarding GAP Funding. 	David Clarkin
A.O.B	None	
Date of next meeting	TBA by the Chairman	Steve Booth
The meeting closed at 21:00		

Minutes taken by Pamela Brook

Dated 19th September 2017